

# I-80 AlpacaFest 2010 Vendor Registration Form

**Payment:**

Application must be accompanied by full payment. Applications received without payment will not be processed.

**Refunds:**

Cancellations received in writing by April 15, 2010 will be refunded in full less a \$25.00 processing fee. No refunds for cancellations after April 15, 2010. If show management does not accept an application, the payment made with the application will be returned.

**Taxes:**

The Vendor is responsible for all sales taxes and sales tax licenses required.

**Acceptance and/or Rejection:**

SHOW MANAGEMENT HAS THE RIGHT TO ACCEPT OR REJECT ANY APPLICATION AT ITS SOLE DISCRETION.

**Removal from Show:**

SHOW MANAGEMENT HAS THE RIGHT TO REMOVE OR EJECT ANY VENDOR FROM THE SHOW AT ITS SOLE DISCRETION, for reasons including but not limited to inappropriate conduct, breach of rules and regulations, violation of local, state, or federal regulations, and product misrepresentation (product labeling).

**Booths:**

Vendor spaces are 10'x10' booths. Each exhibiting company may reserve a maximum of 2 spaces.

**Space Assignments:**

Show Management reserves the right, at its sole discretion, to make all space assignments and to change assignments at any time. Space will be reserved on a first-come, first-served basis, based upon the date that the completed application and full payment is received by I-80 AlpacaFest 2010.

**Use of Space:**

Show Management has the right to review and restrict any display of materials, which are deemed inappropriate by Show Management.

- o All exhibits/ displays must be contained within the space assigned and must not exceed eight feet in height, protrude into other vendors or fire protection equipment.
- o No banners, signs or material may be hung or attached to building walls, ceilings or fixtures.
- o All exhibits / displays are subject to local fire department rules and regulations.
- o Vendors are required to have booth open and attended during scheduled hours.
- o No food or beverage may be sold or given away.
- o Helium or lighter than air balloons and adhesive backed decals are prohibited in the building.
- o No canopies or tenting over exhibit space without prior Fire Marshal approval.

**Special Requests:**

Vendors having special needs should contact Show Management in advance to make arrangements. Show Management reserves the right to grant or deny any variance including additional fees that may be required.

**Liability:**

Exhibitor must protect display so that no injury will result to any person or property. The Exhibitor agrees to defend and hold Show Management, its officials, agents, representatives and invitees harmless from any and all claims, demands, suits, damages, costs and expenses arising out of the negligence of the Exhibitor, his agents or employees, or with respect to the providing of any services, or failure to provide services, which are not the responsibility of Show Management under this contract. Exhibitor agrees to defend, release and hold the Show Management, its officers, employees or agents harmless from any and all claims for damages, suits or other liability for injuries to themselves or their employees; and for damages to property in their custody, owned or controlled by them which claims for damages, suits or other liability, may be incidental to, grow out of or be connected with their use or occupation of space provided; however, nothing herein shall release Show Management from any liability for claims for damages, suits or other liability which are the result of fault or negligence of Show Management, its officers, employees or agents.

**Insurance:**

It is distinctly agreed and understood that in no case shall Show Management, its officers and/or agents be responsible for any loss, theft, damage by fire, or injury of any character to any person or article of equipment of Exhibitor, which Exhibitor may suffer during the Show or the Exhibits. Exhibitors wishing to insure their goods must do so at their own expense.

If you have any questions, please contact: Chad Maupin chad@illinoisalpacas.com 815-878-7558  
815-667-5200 fax

### COMPANY INFORMATION

COMPANY NAME: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

TEL: \_\_\_\_\_ FAX: \_\_\_\_\_

E-MAIL: \_\_\_\_\_ WEB SITE: \_\_\_\_\_

### VENDOR SPACE & PRICING

Each vendor space is 10 x 10 foot. You may purchase a maximum of two (2) 10 x 10s.

Please choose one option:

A.) One (1) Vendors space - 10 x 10 Foot - \$75.00

B.) Multiple Vendor Spaces at a discount (\$50.00 per vendor space **after** the first space @\$75).

\_\_\_\_\_ Spaces Needed. \_\_\_\_\_ Amount Enclosed.

Please give a brief description of Products and/or

Services \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### PAYMENT

Send Signed Application and Payment in full by April 15, 2010 to the following:

IAOBA AlpacaFest 2010 Vendors

C/O Chad Maupin

11809 1100 North Ave., Tiskilwa, IL 61368

**QUESTIONS:** Call Chad Maupin, 815-878-7558

### AUTHORIZATION

By signing below, each vendor for itself, its employees and its representatives agree to abide by all Rules and Regulations for this Show and any amendments and additions thereto, as well as all Local, State, and Federal Laws. Show Management has no control over prices charged for products or services sold, nor over the number of vendors selling similar/competitive products, although we are trying to keep multiples of vendor type at a minimum.

Responsible Person (please print): \_\_\_\_\_ Title: \_\_\_\_\_

Signature of Responsible Person: \_\_\_\_\_ Date: \_\_\_\_\_